

**Connecticut Statewide Citizen Corps Council**  
**Advisory Committee Minutes**  
**July 27, 2006**

**Attendees:** Bill Austin (Chair); Virginia Mason (COGCNV); Norma Peterson (Fairfield); Sharon Mazzochi (DEMHS); Barbara Buddington (WINCOG); Pramod Pandey (CCRPA); Don Janelle (CRCOG); Dan Thurston (American Legion/25<sup>th</sup> CASD); Ken Loock (East Hartford OEM); Arthur McLean (American Legion Dept. CT); Rick Lynn (LHCEO); Victor Ferry (SCCOG); Brian McCarthy (Woodbridge CERT); Cheryl Assis (CRCOG); Viola Heath (CRCOG)

The meeting was called to order by Chairman Bill Austin at 2:05 p.m. and was followed by introductions of all present.

**Approval of Meeting Minutes:** A motion to approve the June 22, 2006 meeting minutes was made by Sharon Mazzochi seconded by Norma Peterson. All in favor so voted.

Report on State DEMHS Coordinating Council meeting: No report

Statewide Citizen Corps Council Budget Administration: Rick Lynn, explained in detail the 3 draft handouts he gave the group (Project Completion Report, Cash Advance Request Form and, FY 2005 Funding Program spread sheet) The group discussed the 3 forms in detail. Mr. Lynn asked everyone to review the forms and get back to him with any comments and or changes. Chief Austin will look at the past 6 months Statewide Citizen Corps meeting minutes to determine what monies have been approved.

The group decided not to advance 100 percent of requested funds, as this would create additional paperwork trying to locate the remainder of funds not used. A motion to advance only 80 percent of requested funds was made by Norma Peterson seconded by Pramod Pandey. All in favor so voted.

Barbara Buddington asked Rick Lynn what the turn around time would be for requested funds. Mr. Lynn stated 2 – 3 weeks. Viola Heath will contact Rick Lynn whenever there is an approval of requested funds at meetings.

**Old Business:**

- Statewide Operational Update: Updates and changes were made to the CERT Pending Training, In Training, and Personnel Trained lists. Don Janelle suggested a column be added to the level 3 list to show each teams specialty.
- Statewide CERT Team ID Badge: A motion was made by Don Janelle seconded by Virginia Mason to table the Statewide CERT team ID badge to the next meeting. All in favor so voted.
- Statewide Code of Conduct Initiative for CERT: No report
- Statewide CERT Training: September CERT weekend information and registration is now on the DEMHS website.

- DEMHS will man a table/booth at the Big E. Please see Sharon Mazzochi for more information.
- Sharon Mazzochi stated food was not an allowable expense for CERT training classes however; food is an allowable expense for CERT conferences.

*CERT Team Activation:*

- New Britain CERT was activated to the Windsor Locks Fire
- MRC will be activated at the car show August 6<sup>th</sup>. Please see Don Janelle for more information.

**New Business**

*Statewide Citizen Corps CERT Conference:* The group-discussed strategies for the conference. The October timeframe is still good however; the Mohegan Sun venue may not be possible. Norma Peterson stated it would be of importance to the conference success if attendees leave the conference with a good comfort level regarding CERT team liability. The conference committee will meet in prior to the September committee meeting.

*CERT Team Funding And Funding Requests:* Woodbridge requested funding of \$1,690 to train and provide CERT backpacks for 26 people. A motion to approve the funding of \$1,690 and supply CERT backpacks was made by Promod Pandey seconded by Sharon Mazzochi. All in favor so voted.

*Pending CERT Teams:* The Council have been put on notice that New Fairfield and Northwestern Community College will be forming CERT teams.

*CERT Equipment Purchase:* The group talked in detail regarding the purchase of equipment for CERT teams. Victor Ferry opposed CERT teams buying Audio Visual equipment due to Fire, Police, and Schools etc., having training departments with the necessary equipment. It was decided that any equipment purchased should be available for all towns to use.

*Fiscal Year 2006 Funding:* After discussion of page 7 of the Strategy Document, a motion to reallocate \$278,563 of fiscal year 2006 funds was made by Victor Ferry seconded by Virginia Mason. All in favor so voted.

**Other Busines**

A motion to approve funding expenses for Chief Austin to attend a Region 1 Citizens Corps meeting August 16, 2006 in New York was made by Virginia Mason seconded by Barbara Buddington. All in favor so voted.

**Next Meeting Date:**

**The next meeting will be at West Hartford Town Hall on Thursday, September 28, 2006 at 2:00 p.m.**



## **PENDING TRAINING**

**Effective 07-27-06**

### **Level 1**

|     |   |                     |
|-----|---|---------------------|
| 1.  | 2 <sup>nd</sup> Connecticut Governors Horse Guard (Newtown) | 50                  |
| 2.  | Town of Redding   | 35                  |
| 3.  | Town of Ridgefield  | 25                  |
| 4.  | Enfield   | 20                  |
| 5.  | Southbury Team 2  | 10                  |
| 6.  | Woodbury Team 2 (High School)                               | 5                   |
| 7.  | Woodbury Team 3 (Public)                                    | 30                  |
| 8.  | Waterbury   | 100                 |
| 9.  | Torrington  | 20                  |
| 10. | Windsor – South Windsor                                     | 50                  |
| 11. | Portland  | 15                  |
| 12. | East Hartford Team 3  | 25                  |
| 13. | Sharon  | 20                  |
| 14. | Norfolk   | 20                  |
| 15. | Hartland  | 20                  |
| 16. | Plymouth  | 20                  |
| 17. | Fairfield   | 20                  |
| 18. | VSEMA   | 25                  |
| 19. | West Hartford   | 20                  |
| 20. | CRIS  | 20                  |
| 21. | City of Groton  | 20                  |
| 22. | Mohegan Sun   | 500                 |
| 23. | Roxbury   | 20                  |
| 24. | Cornwall  | 20                  |
| 25. | Thompson  | 10                  |
| 26. | Bristol   | 20                  |
|     | <b>TOTAL</b>  | <b>1140 persons</b> |

## **IN TRAINING**

**Effective 07-27-06**

### **Level 2**

|    |  |                    |
|----|--|--------------------|
| 1. | Bridgeport   | 50                 |
| 2. | Washington   | 15                 |
| 3. | Willimantic  | 22                 |
| 4. | 2 <sup>nd</sup> Connecticut Foot Guard (New Haven) | 47                 |
| 5. | Hunters Ambulance                                  | 25                 |
| 6. | Woodbridge   | 26                 |
|    | <b>Total</b>                                       | <b>185 persons</b> |

**PERSONNEL FULLY TRAINED**  
**Effective 07-27-06**  
**Level 3**

|     |   |                     |
|-----|---|---------------------|
| 1.  | Manchester  | 50                  |
| 2.  | New Britain                                       | 25                  |
| 3.  | East Hartford                                     | 56                  |
| 4.  | Enfield   | 25                  |
| 5.  | Farmington /Avon                                  | 22                  |
| 6.  | Torrington  | 70                  |
| 7.  | Harwinton   | 18                  |
| 8.  | Goshen  | 18                  |
| 9.  | East Haven  | 30                  |
| 10. | Thomaston   | 22                  |
| 11. | Wolcott   | 16                  |
| 12. | Southbury   | 15                  |
| 13. | Woodbury  | 18                  |
| 14. | Naugatuck   | 18                  |
| 15. | Hamden  | 48                  |
| 16. | Danbury   | 75                  |
| 17. | Darien  | 13                  |
| 18. | New Canaan  | 174                 |
| 19. | Wilton  | 46                  |
| 20. | Westport  | 43                  |
| 21. | Chaplin   | 15                  |
| 21. | Mansfield   | 15                  |
| 22. | Willimantic - Department of Mental Retardation    | 15                  |
| 23. | Bristol   | 20                  |
| 24. | Willimantic                                       | 7                   |
| 25. | 1 <sup>st</sup> Connecticut Governors Foot Guard  | 70                  |
| 26. | New Milford                                       | 10                  |
| 27. | ESPN  | 22                  |
| 28. | Waterford   | 25                  |
| 29. | Mohegan Sun                                       | 9                   |
| 30. | 1 <sup>st</sup> Connecticut Governors Horse Guard | 70                  |
| 31. | Rocky Hill Veterans                               | 24                  |
| 32. | Bristol   | 14                  |
| 33. | Putnam  | 16                  |
| 34. | SCCOG   | 45                  |
| 35. | Hamden  | 20                  |
| 36. | Orange  | 20                  |
| 37. | East Hartford Housing                             | 23                  |
| 38. | Willimantic                                       | 15                  |
| 39. | East Lyme   | 18                  |
|     | <b>Total</b>                                      | <b>1275 persons</b> |

